



INSULATION • DRYWALL • PAINTING • ROOFING • WRAP • SPRAY FOAM • SIDING

**Title:** Siding Labourer

**Location:** 5651 70 St NW, Edmonton and surrounding communities.

### What We Offer

- Competitive compensation and benefits package including RRSP matching.
- The opportunity to contribute to a growing organization with a strong reputation for excellence.
- A professional and collaborative work environment.

### Job Overview

We are seeking a full-time **Siding Labourer** in Edmonton. You are responsible to safely and effectively collect and transport material pickups/returns to/from job sites and suppliers. You support operational effectiveness cleanliness, compliance and sustainability initiatives and ensure timely pickups and maintain a professional presence on site.

Your day-to-day responsibilities will include:

- Collecting and transporting materials to job sites safely and efficiently.
- Returning material overages from job sites to suppliers ensuring paperwork accuracy.
- Operating company vehicles safely, courteously, and in compliance with all traffic laws and safety regulations and reporting vehicle maintenance needs and ensure timely servicing
- Coordinating with Site Supervisors and Estimators to schedule material pickups and deliveries.
- Communicating delays, issues, or additional material needs promptly.
- Adhering to site-specific safety protocols and maintaining hazard awareness, and reporting safety concerns to direct manager and/or safety department. Completing hazard assessments and ensuring proper PPE is worn at all times.
- Representing Empire Envelope professionally with builders, suppliers, and trades, upholding and protecting Empire Envelope's high standards of safety and quality.

As our ideal candidate, you are...

- A strong communicator; you clearly express your thoughts in conversation as well as write and present in a persuasive and influencing manner.
- A creative thinker; you identify new ideas, techniques and opportunities to improve performance and productivity.
- A leader; you develop and improve the skills of others through effective coaching and guidance.
- A creative problem solver; you think outside the box for solutions without fear of failure.

### Essential Requirements

- High school diploma
- Class 5 driver's licence, clean driver's abstract and access to a reliable vehicle.
- Experience operating dump box trucks or similar vehicles.
- Comfortable using office equipment and Microsoft Office programs (Outlook, Word, Excel, Teams, SharePoint and PowerPoint) and service management software, scheduler (supported by email), Excel, and JobSchedule.
- Ability to work independently and manage multiple tasks in a fast-paced environment.
- Attention to detail, good hand-eye coordination and situational awareness of physical work environment.
- Physically able to kneel and crouch as well as lift, carry, push or pull objects weighing up to 50 lbs.

### Key Values

- Build trusting, productive working relationships.
- Take ownership of decisions and their outcomes.
- Collaborate openly, positively, and respectfully with others.
- Set and achieve clear, measurable goals.

- Commit to continuous learning and personal growth.
- Stay current and proficient in technical skills.

### **Working Conditions**

You primarily work on site during regular business hours. Work has exposure to noise from equipment/machinery and occupational hazards as well as dealing with inclement weather and dust. Overtime may occasionally be required.

### **About Us**

Empire Envelope, an established business unit of Qualico, is committed to satisfying customers throughout Alberta as we have been doing already for over 50 years. With operations in Edmonton and Calgary, we service all residential and commercial needs.

Our team is dedicated to being an industry leader and to building long-lasting relationships with customers and their people. We seek to deliver exceptional service, on time and of the highest quality to all our customers. To learn more, click [here](#).

*Qualico welcomes applications from people with disabilities. Accommodations are available upon request during the assessment and selection process.*

Candidates being considered will be contacted. We thank you for your interest. Join our [Talent Community](#) to stay up to date on job opportunities and to find out why we have the best reason to come to work every day.

**Closing Date:** March 12, 2026

[Apply here](#)